

Date Provided/Mailed:

Education Co-op of Central Texas
P.O. BOX 1970 2400 FRANKLIN
WACO, TEXAS 76703-1970
(254) 756-1974 Fax (254) 756-7902

Method of delivery:

- Hand Delivered
- Mailed
- Other _____

Prior Written Notice

STUDENT'S NAME: _____

GRADE: _____ SS#: _____ STUDENT ID#: _____

SCHOOL: _____

Action proposed or refused:

EVALUATION: _____

IDENTIFICATION: _____

PLACEMENT: _____

OTHER ELEMENTS OF FAPE: _____

Why action was proposed or refused:

Evaluation procedures, tests, records, or reports used as a basis for the decisions:

Before making this decision, the following alternatives were considered by the ARD committee:

Options Considered	Why Rejected

Other factors relevant to the decision:

Notice in Understandable Language:

Federal regulations require that parents and adult students be provided prior written notice in their native language or other mode of communication each time Education Co-op of Central Texas proposes or refuses to initiate or change the identification, evaluation, or educational placement of your child/you or the provision of a free appropriate public education to your child/you, or upon conducting a manifestation determination. If the native language or other mode of communication of the parent/adult student is not written language, the notice was translated orally or by other means to the parent/adult student in his/her native language or other mode of communication. The parent/adult student verified to the translator that he/she understood the content of this notice.

Name of Translator/interpreter

Translation Date

Signature of Interpreter, if used

Procedural Safeguards:

Notice of Procedural Safeguards: Rights of Parents with Disabilities may be enclosed, mailed or transmitted by email.

The parents of a child with a disability/An adult student with a disability are/is protected under the procedural safeguards of the Individual with Disabilities Education Act (IDEA). A copy of the *Notice of Procedural Safeguards: Rights of Parents of Students with Disabilities* is provided upon initial referral and may be provided with this notice. If you have questions regarding procedural safeguards, please call: Education Co-op of Central Texas Office at (254) 756-1974; Education Service Center - Region 12 at (254) 297-1212; or Texas Education Agency - Division of Special Education at (512) 463-9414.